

REQUEST FOR QUALIFICATIONS

for:

Architectural Design Services
associated with:

Riverside University Health System ICU Expansion Project

Due March 31, 2026

Project MCPICUEXPD2025C



SOLICITED BY:

Riverside University Health
System – Main Medical Center
26520 Cactus Avenue
Moreno Valley, CA 92555

THE OPPORTUNITY:

Riverside University Health System (County) is offering an opportunity for architectural firms to submit a "Statement of Qualifications" (SOQ) to the County to provide architectural design services to convert an existing administrative wing of the Medical Center to an extension of 18 new patient rooms in the Intensive Care Unit. Specifically, the County seeks to qualify firms with knowledge and experience in medical facilities and HCAI submittals, planning and design. Successful responders would have an opportunity to submit proposals for services.

THE PROJECT:

The Riverside University Health System – Main Medical Center is located at 26520 Cactus Avenue in Moreno Valley, California. This is a Level 1 Trauma Center for Riverside University Health System. This means that the most critically injured population of Riverside County utilize the RUHS Medical Center for their care. As part of the ever growing demand for a high level of care, RUHS needs to convert an existing wing on the second floor from Administrative offices and meeting space to an extension of the ICU wing that is directly adjacent. This expansion will add an additional 18 new patient rooms capable of providing Intensive Care to its patients.

THE SERVICES:

The RUHS Facilities Design and Development Department will select the Architectural firm which demonstrates a client focused business philosophy that is determined to be the best qualified through organization, structure, resource base, and personnel expertise and experience to deliver the required knowledge, skills, and abilities in the following subject areas to support successful project delivery services which include, but are not limited to:

1. Architectural Design Basic Services:
 - Programming
 - Schematic Design
 - Design Development
 - Construction Documents
 - Bidding Phase
 - Construction Administration
 - Structural Engineering
 - Mechanical/Electrical/Plumbing Engineering
 - Interior Design

2. HCAI Services:
 - Design Documents
 - Submittals
 - RFI's
 - ACD's
 - NMA's
 - Closed in Compliance Notice
 - TIO's
 - Building Permits
 - Notice of Start of Construction

Firms should tailor their response to the criteria described herein. The evaluation committee shall review submitted Statements of Qualification. The screening/selection committee will be composed of representatives from Riverside University Health System.

THE SPONSOR:

Riverside University Health System is the public sponsor for this RFQ with Riverside University Health System Facilities Design and Development acting as lead agency. Administratively, RUHS will execute all required contracts to support the services and direct and manage the same. Financially, the County will fund the services. All deliverables will be subject to final approval of the County.

Riverside University Health System assigned Project Manager is Karleia Murillo, who will serve as the point of contact for all issues related to any future professional services contract resulting from this RFQ.

THE SELECTED FIRM(S):

Firms submitting a Statement of Qualifications will be evaluated for selection based on the following criteria:

- Indication of specific interest. – 5 points
- History of the firm, including: years in business, current number of professional personnel and current volume of work (number of projects / total project value). – 10 points
- Firm's description of experience for a minimum of five (5) of its largest projects that **best represent your firm's experience in complex HCAI regulated hospital projects.** – 25 points
- Firm's experience on HCAI regulated facilities projects with Riverside County and for other public sector clients. – 15 points
- Relevant experience of Principal, Engineers, Designer, Specialty Consultant, Cost Estimator, and other relevant assigned staff as a "project team". – 10 points
- Overall project approach including, but not limited to, quality control program, work organization, management and customer service philosophy. – 5 points
- Firm's demonstrated ability and management commitment to successfully complete a project within budget and schedule. – 15 points
- Resumé and current workload of listed team members. – 5 points
- Client References with addresses and telephone numbers. – 5 points
- Relative location of firm to Riverside County. – 5 points

Following evaluation of the Statement of Qualifications (SOQs) by the committee, a short list of firms will be selected for interviews. The number of firms selected for interviews would be at the committee's discretion. Those firms deemed the most qualified will have an opportunity to visit the proposed expansion area of the Medical Center, no less than one week prior to their assigned interview time.

Firms selected for interviews would make a presentation limited to one hour: (30) minutes for presentation and (30) minutes for questions and answers. The firms would be encouraged to bring no more than four (4) individuals to the presentation and to focus exclusively on the scope of work identified herein.

COSTS ASSOCIATED WITH THE RFQ PROCESS:

Each respondent will be responsible for all his/her expenses incurred during the RFQ process.

THE PRE-QUALIFICATION SELECTION PROCESS:

The elements and sequence of this qualification-based selection process are as follows, and in accordance with Board Policy H-7:

- Issuance of this RFQ
- Electronic submittal on Plant Bids website: <https://vendors.planetbids.com/portal/58226/portal-home>
- Evaluation of Qualifications by RUHS (including review of SOQs and interviews as deemed necessary by RUHS)
- Selection of top ranked firms for interviews
- Notification to all respondents of the apparent successful firm
- Negotiations regarding Scope of Work and compensation
- Board approval of selected firm

Significant criteria to be used in the selection process may include, but not be limited to:

- Written response adherence to the RFQ
- Reference information
- Experience, demonstrated history of design of complex HCAI regulated hospital construction projects, and resources available
- Presentations and interviews

PUBLIC RECORDS ACT:

Responses to this RFQ become the exclusive property of the County. "Statement of Qualifications" become a matter of record and shall be regarded as public record when Riverside University Health System Facilities Design and Development recommends firms to the Board of Supervisors, and such recommendations appear on the Board Agenda.

CONTRACT AWARD:

Contract award(s) will be based on the selection of the firm deemed most qualified for the Project as well as successful scope/fee negotiations. RUHS reserves the right to accept or reject any or all proposals, waive any irregularity and to require the proposer to verify, clarify, or explain any part of the submitted proposal, including conflicts of interest.

ANTICIPATED SELECTION PROCESS SCHEDULE:

Task	Date
Issuance of SOQ	February 25, 2026
SOQs Due (by 4:00 PM)	March 31, 2026
Qualified Firms – Site Visit	April 14, 2026
Interviews	April 23, 2026
Final Determination	April 30, 2026
Board of Supervisors Approval	TBD

ANTICIPATED PROJECT SCHEDULE:

Task	Dates
Design thru Plan Check/Permitting	June 2026 – May 2027
Bidding and Award	May 2027 – June 2027
Construction	July 2027 – July 2028

Post-Construction/Close-out Phase	July 2028 – August 2028
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Dates indicated are tentative and subject to change.

Alternate formats of this notice for individuals with disabilities are available upon request. Respondents to this RFQ should submit electronic packages on the Planet Bids website <https://vendors.planetbids.com/portal/58226/portal-home>. Packages should clearly define the firm's project team, including background/experience, and contain lists of similar projects (including financial information) worked on with references for same and relevant current project information.

Please Contact **Karleia Murillo** with any questions or comments at **(951) 634-7343** or at K.Murillo@RUHealth.org

Attachments:

Exhibit A – Floor Plan of the Proposed Expansion Area