

MAY IS MENTAL HEALTH MONTH 2023



PALM DESERT

Palm Desert Civic Center
May 3, 2023
12:00 pm to 5:00 pm

MENIFEE

Central Park
May 11, 2023
11:00 am to 6:00 pm

RIVERSIDE

Fairmount Park
May 18, 2023
11:00 am to 6:00 pm

Riverside University Health System – Behavioral Health is presenting their **Live Life Well** community events, and you are invited. The **Live Life Well** Mental Health Fairs draw crowds of thousands of community members each year and have enjoyed increasing success and visibility thanks to the creativity and dedication of Riverside University Health System employees, volunteers, and participating exhibitors. Since 1949, Riverside County has joined with Mental Health Professionals and advocates nationwide to proclaim, “May is Mental Health Month.”

If you are interested in participating as an exhibitor in this year’s events, please read the following information, complete the Exhibitor Registration Form and provide the required attachments. **All paperwork must be received prior to Friday, April 21, 2023 by 4:00 pm. You may email the documents to j.houston@ruhealth.org.**

As part of your registration for Desert, Mid-County, and Western events you will be provided one 6’ table and two chairs (no additional chairs please). Please bring your own tablecloth and pop-up tent for shade, **maximum 10’x10’ in size. All pop up tents must be anchored to the ground.** Keep in mind that the month of May has unpredictable weather, be sure to bring something to prevent loose materials from flying away. Exhibitors are responsible for the set-up and teardown of their presentation materials.

Event Details

Desert Location	Palm Desert Civic Center Park 43900 San Pablo Ave, Palm Desert, CA 92260
Date	Wednesday, May 3, 2023
Time	From 12:00 pm to 5:00 pm Exhibitors must be set up by 11:00 am and must stay open and active until 5:00 pm

Mid-County Location	Central Park 30268 Civic Plaza Dr, Menifee, CA 92586
Date	Thursday, May 11, 2023
Time	From 11:00 am to 4:00 pm Exhibitors must be set up by 10:00 am and must stay open and active until 4:00 pm

Western Location	Fairmount Park 2601 Fairmount Blvd, Riverside, CA 92501
Date	Thursday, May 18, 2023
Time	From 11:00 am to 6:00 pm Exhibitors must be set up by 10:00 am and must stay open and active until 5:00 pm

Exhibitor Registration Form

Event: (Please check ALL you wish to participate it): Desert Mid-County Western
Organization Type: County Non-Profit Community College/University Other: _____

Exhibitor: _____

Address: _____

Contact Name: _____ Email Address: _____

Phone #: _____ Cell #: _____ Fax #: _____

Please list the representatives that will support your table at the event (2 recommended):

1. _____ 2. _____

Would you need to be placed next to another vendor? No Yes – Who? Name Program: _____

What types of promotional items will you provide to the community? _____

Exhibitor Agreement (Please initial items 1-4 below)

1. Reservation requests must be submitted in writing at least 2 weeks prior to the event. Exhibitor agrees to indemnify and hold harmless the County of Riverside, Agencies, Districts, Special Districts and Departments, their respective directors, officers, Board of Supervisors, employees, elected or appointed officials, agents or representatives and volunteers from any and all claims for damage, liability, injury, loss of property, expense and costs allegedly incurred or connected with the requested participant. _____
2. Exhibitor is required to leave the event exhibit booth space in the same condition provided. This includes cleaning and the removal of trash and anything brought to the event. _____
3. Exhibitor is required to obtain a \$1,000,000 general and vehicle liability insurance policy, submitting a certificate and an additional insured endorsement naming the County of Riverside, Riverside University Health System – Behavioral Health, 4095 County Circle Dr., Riverside, CA 92503 its Agencies, Special Districts and Departments, their respective directors, officers, Board of Supervisors, employees, elected or appointed officials, agents or representatives and volunteers as additionally insured. If Exhibitor has employees as defined by the State of California, they must provide a waiver of subrogation in favor of the County of Riverside. An additional certificate must be sent naming the City of Riverside – Fairmount Park Attn: Julie Houston 2085 Rustin Ave, Riverside, CA 92507 as an additional insured. The certificates must include all venues in which you are participating. All insurance certificates are to be sent to Riverside University Health System – Behavioral Health attention Julie Houston. _____

The hold harmless language and insurance requirement found herein does not apply to the County of Riverside, its Agencies, Special Districts and Departments, their respective directors, officers, Board of Supervisors, employees, elected or appointed officials and volunteers.

4. The exhibitor acknowledges that this event is open to the general public and that he or she will not exclude any person from participating in the event, deny anyone the benefits of. Or otherwise subject anyone to discrimination on the basis of race, color, national origin, age, sexual orientation, or disability. _____

Agreement: I, _____, have read and understand the above noted participation requirements. I understand that approval is not granted until the signed copy is returned, and that the County reserves the right to refuse or cancel any reservation (approved or not). My signature indicates the information I have provided is true to the best of my knowledge.

Signature: _____

Please direct any event questions to Melinda (Mindy) McFarland at (951) 358-3586 or email MMcFarland@ruhealth.org

Please email completed forms to Julie Houston at J.Houston@ruhealth.org